

Constitution

And

By-Laws

Of the

Canaan

Conservation

Club, Inc.

779 Frisbee St.

Canaan, New York

Revised 24 October 2017

Constitution

Article I

Title

Section I. The club shall be known as the Canaan Conservation Club, Inc.

Section II. This Club's aims and objectives shall be:

- 1. Conservation Education. Offering hunter training, firearms Safety and other educational programs for citizens.*
- 2. Fishing education, including annual children's fishing derby.*
- 3. The preservation and propagation of fish and game, a proper Proper respect for and the enforcement of game laws.*
- 4. To aid in the propagation of forests and preventing the Pollution of waterways.*

Article II

Officers

Section I. 1. The officers of this club shall be: President, Vice-President and Treasurer, and Assistant Treasurer 2017

Section II. All officers shall hold office for a term of one year, or until their successors are elected, but not more than three consecutive years.

Section III. The annual election of officers shall be by ballot, except when uncontested, and a majority of all eligible members shall be necessary for choice.

Section IV. In the case of vacancy of any office, such vacancy shall be filled in the same manner as the annual election at the next regular meeting.

Section V, In such case as no one individual is able to fulfill the requirements of the Office of Treasurer, an Assistant Treasurer may be voted into said office. The Treasurer and Assistant Treasurer will work together and communicate with the President on actions taken in accordance with the stated responsibilities of Treasurer. 2017

Article III

Duties of Officers

(Gender pronouns removed 2017)

Section i. It shall be the duty of the President to preside at all meetings, to call special meetings whenever deemed necessary, or at the request of five members in writing. The President shall appoint

all standing and special committees and enforce the observation of the constitution and by-laws and shall sign all official club documents.

Section II. The Vice President shall perform all the duties of President in the President's absence from a meeting or in the case of the Presidents inability to serve. The Vice President shall represent the President as member ex-officio on all committees.

Section III. It shall be the duty of the Secretary to keep a correct record of the proceedings of all meetings, The Secretary shall notify members of meetings when necessary, furnish each member with a membership card and keep a correct record of all members. The Secretary shall receive all membership dues and pay same to Treasurer, taking a receipt therefore . And at the end of elected term turn over all Club records to their successor.

Section IV. It shall be the duty of the Treasurer to keep securely all funds of the Club. The Treasurer shall pay out of such funds by vote of the Club, shall keep a correct account of all monies received and paid out and shall make itemized monthly reports of these accounts. The books shall always be open for inspection. The Treasurer shall have bank accounts in the name of the Club and shall invest Club funds by order of the members. The Treasurer shall turn over the balance of funds and all records to their successor in office.

Article IV

Board of Directors

Section i. The President, Vice-President and Treasurer shall constitute the Board of Directors of the Club and the President shall be the Chairman thereof.

Section II. The Board of Directors shall meet at least once yearly, before or at the annual meeting and make a report of all activities to the members.

Article V

Membership

Section I. The Yearly Dues of this Club shall be \$65.00 paid in advance. Members performing 12 hours annual service to the Club (this shall include work details, fundraising, education, etc...) shall pay \$25.00 annual dues. Five (5) Regular meeting may be included in service credit. Club Officers shall receive credit for their service. Membership cards shall expire December 31st. 2017

Section II. Any person eighteen years of age or older who conforms with the objects of this Club may become a member upon payment of the initiation fee of \$10.00, the years dues and a completed application. They shall be accompanied by a member and presented at a regular

meeting. The application shall be tabled until the next regular meeting at which time it shall be considered and the applicant shall not be present at this meeting. All new membership applications shall be voted on by written ballot by all eligible voting members present. Three negative votes shall be required to eliminate a prospective member. They must also be qualified for a hunting, fishing or trapping license. Applicants who are accepted at a September meeting shall be considered paid in full for the following year. Applicants who are seventy or more years of age are required to pay the initiation fee only. New members shall members shall be accepted at any regular meeting other than the annual meeting.

Section III. Family Membership: A member and Domestic Partner and any of their children under 18 years of age shall qualify for family membership. Annual dues shall one and one half times the regular member dues. 2017

Section IV. Senior Membership: Any member in good standing at age seventy with 5 years consecutive Club membership, shall receive free membership thereafter. 2017

Section V. Honorary Membership: Any person the club considers worthy may be elected to honorary membership. The Honorary status will be perpetual unless rescinded.

Section VI. Life Membership: Upon recommendation by the President or written request of 5 Club members, a member

may be conferred Life Membership in the Club.

Life Membership status shall be perpetual and shall not require dues.) 2017

Section VI. Military Service Members on Active Duty in the Armed Forces shall have their dues waived. Those who serve and do not, or cannot maintain

membership,

when Honorably Discharged may rejoin for the payment of annual dues. 2017

Section VII. Junior Membership: Any person between the age of 12 and 17 years may join as a Junior Member. A Junior Member Application must be completed. Annual dues shall be \$25.00. Upon their 18th birthday, a Junior Member in good standing may request regular membership in the Club. Application and initiation fees are waived, regular dues apply. 2017

Section VIII. Members will be notified in December by the Secretary about the payment of dues. Members who have not paid their dues in advance shall be notified by mail, on or about March 1st. Failure to receive payment before or at the April meeting those memberships will terminate and upon rejoining the applicant shall be considered as a new member.

Section IX. Resignation: No resignation shall be accepted unless presented to the President in writing.

Section X. No non-member shall attend any meeting unless as a guest of a member.

ARTICLE VI

Standing Committees

Section I. The following Standing Committees shall be appointed each year:

Sportsman's Federation:

Two delegates to the Columbia County Sportsman's Federation, appointed by the President to represent the Canaan Conservation Club in all matters and report to the Club at monthly meetings. 2017

Membership:

appointed at the annual meeting, and as many members as the Chairman wished to designate. This committee shall be responsible for maintaining membership and inducing desirable new members.

Nominating:

This committee shall be appointed by the President at least 30 days before the annual meeting and shall consist of not less than three and not more than five members. Committee Chairman will be selected by this committee.

Social Media Committee:

The social media committee shall be responsible for media contact, press releases, and the use and of the Club's Facebook and email accounts. This committee shall report to the Club on a regular basis and consult with the President and other Officers between meetings as necessary. The committee shall be volunteers appointed by the President. 2017

Grounds Maintenance Committee:

The Grounds Maintenance Committee Shall be appointed by the President and and may include as many members as felt necessary. The Chairman of this committee shall be selected by the committee They shall be responsible for determining upkeep and maintenance needs of the buildings and grounds owned by the Club. The Committee will report To and request work details needed to the Club as necessary. 2017

Club Use Committee:

This Committee shall be appointed by the President and is responsible for scheduling rental and enforcing regulations for the use of Club buildings and grounds by members and non-members. 2017

7. All committees shall serve without pay except for actual expenses.

ARTICLE VII

Meetings

Section I. Unless otherwise ordered by the Club or the Board of Directors, regular meetings of this Club shall be held on the fourth Tuesday of each month. The annual meeting shall be held on the fourth Tuesday of January.

Section II. Special meetings may be called by the President, Board of Directors or at the request of five members in writing. No business shall be transacted except that for which said meeting was called unless by unanimous consent of the members present.

ARTICLE VIII

Expenditures

Section i. All appropriations or expenditures of funds shall require a three fourths vote of all members present.

ARTICLE IX

Constitutional Amendments

Section i: An amendment of this constitution must be presented in writing at any regular meeting, and after reading shall be laid on the table until the next regular meeting when it shall be taken from the table under the head of new business. Such amendment shall then be considered, but no new subject not specified may be introduced. It shall be voted on as a regular motion to become a part of the Constitution, it must be carried by a three fourths vote of the members present.

ARTICLE X

Organization Dissolution

Section 1: Should the Canaan Conservation Club dissolve or become defunct, it is the desire of the membership that the lands and buildings be donated to the Town of Canaan, with the stipulation that the lands remain available to the public for all legal sporting events such as; hunting fishing and trapping.

BY-LAWS

I. *Unless otherwise ordered by an Officer of the Club ten members or 40% shall constitute a quorum for the transaction of any business.*

II. *Unless otherwise ordered by an Officer of the Club, the meetings of this Club shall begin at 7:00pm.*

III. *A three fourths vote of the members present will be required for passage on proposals, after motions have been made.*

IV. *No member shall be eligible for any office unless his membership is paid in advance.*

V. *No By-Law may be suspended, inserted or amended except by unanimous consent of all present.*

VI. *The Order of Business shall be:*

1. Reading of the minutes of the previous meeting.

2. Reading of names of new members.

3. Secretary's report.

4. Treasurer's report .

5. Report of Standing Committees.

6. Report of Special Committees.

7. Communications.

8. Unfinished Business.

9. New Business.

10. Reading of Bills

11. Debate for the good of the Club

12. Adjournment.

VII. *All questions of order not covered by the Constitution and By-Laws shall be governed by "Roberts Rules of Order revised" in all cases in which they are applicable and in which they are not inconsistent with the Constitution and By-Laws of the Club.*

VIII. *This is a non-political organization and politics, other than that pertaining to conservation, shall not be discussed during any of the meetings.*